

UNIVERSITY OF COLORADO DENVER SCHOOL OF MEDICINE

ALUMNI ASSOCIATION BOARD OF DIRECTORS

MINUTES OF THE BOARD MEETING

FRIDAY, JULY 25, 2008

UNIVERSITY OF COLRADO DENVER, ANSCHUTZ MEDICAL CAMPUS

VIA CONFERENCE CALL

I. CALL TO ORDER AND WELCOME

President John Farrington, MD called the meeting to order at 2:01 p.m. Meeting attendees included President John Farrington, MD; Past-President Christine Petersen, MD; Treasurer Rudy deLuise, MD; Drs. Richard Harvey and Sambunaris; and AMC Alumni Director Joy French; AMC Alumni Assistant Director Layna I. Forrester; CU Foundation Representative Laura Ohlec and SOM Dean Richard Krugman.

Dr. Farrington opened the meeting by inviting Dean Krugman to tell the board about the upcoming 125th Anniversary Celebration for the School of Medicine.

Dean Krugman noted that the event would be held on October 4, 2008, at the Convention Center. To date, \$250,000 had been raised, including on table for \$50,000 and two tables for \$25,000, as well as many other tables for \$6,500. Dean Krugman explained that his focus now was to get individual alumni to purchase tickets.

Dean Krugman announced that he had approached Dr. Bill Maniatis about serving as the associate dean for alumni relations. He felt confident that Dr. Maniatis was interested in the position and would offer him a special assistant position to transition Dr. Maniatis to the associate dean position. Dr. Krugman felt it was best to do this slowly so that Dr. Maniatis had the opportunity to see what the job would entail, while also allowing Dr. Krugman the ability to focus on job description and search details at a more relaxed pace.

Dr. Farrington inquired about the job description; Dr. Krugman noted that he would like the board's input on the job description for the associate dean but for the interim Dr. Maniatis' main charge would be to find 500 alumni donors for the 125th Anniversary Celebration.

Dr. Krugman anticipated that a letter would be sent, in the coming week, to all alumni asking for their donation and participation in the 125th Anniversary Celebration. Director French explained that an email blast was distributed earlier that morning to those alumni who have emails on file with the office, asking for donations and participation in the event. Dr. Petersen asked if an invitation would be extended to the class representatives at the annual Class Representatives Reunion Planning Retreat.

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Assistant Director Forrester said that the retreat would be held September 24, 2008, and that the invitation would be distributed at the meeting with the other materials.

There was general discussion among those present on the strategy of board involvement at the dinner and how the board should interact and be placed during the event. It was decided that perhaps the board would best serve the purpose of the event if they split themselves among many tables rather than have one designated "board" table.

Dean Krugman concluded the meeting by asking the board to work together to create a job description for the associate dean position and to identify those members willing to participate in the interview process. He noted that it was his hope to post the job description in August and begin interviewing in September.

Dr. Farrington asked Assistant Director Forrester to send a draft job description to board members for their input.

Seeing no further business, Dr. Farrington adjourned the meeting at 2:37 p.m.

Respectfully submitted by:

Layna I. Forrester
Assistant Director, AMC Alumni Relations