

## Request for access to CLINIM/FLOWSHARED on Porsche server

- Complete this form and give it to Brent Palmer to request access.
- All information requested on this form is required in order to process your request.
- Expect 2-5 working days for setup. If you have not received email notification within 5 days, please contact Sara Higgins at Sara.Higgins@uchsc.edu.
- Email Sara.Higgins@uchsc.edu if you wish to terminate your access to FlowShared at any time.

**DATE OF REQUEST** \_\_\_\_\_

**NAME** First \_\_\_\_\_ MI \_\_\_\_\_ Last \_\_\_\_\_

**EMPLOYEE ID** \_\_\_\_\_

**CAMPUS**  9<sup>th</sup> Ave  
 AMC

**CAMPUS PHONE #** \_\_\_\_\_

**DEPT/DIVISION** \_\_\_\_\_

**LOCATION (BLDG/RM)** \_\_\_\_\_

**WINDOWS DOMAIN**  STARGATE (AMC/9<sup>th</sup> Ave)  
 UNIVERSITY (if you have migrated to consolidated domain)

**SPEED TYPE** \_\_\_\_\_

(There may be \$12/mo central server charge if you do not already have a server account. This would be billed by IT and would appear on the monthly IT/Phone bill for this speed type. You may contact the IT Help Desk at x4help if you have questions about this.)

**APPROVAL** \_\_\_\_\_

(must be signed by Brent Palmer or designee)

### For Administrator Use Only

**COMMENTS** Employee already has Stargate and email and should remain in current Department/Division. At this time they just need to add access to CLINIM\FLOWSHARED on Porsche.

**ISURF COMPLETED** \_\_\_\_\_

**ACCESS ADDED** \_\_\_\_\_

**USER NOTIFIED** \_\_\_\_\_

-----  
**ACCESS TERMINATED** \_\_\_\_\_