

01.04.08 IGSB meeting minutes

F. Deason motioned to start, J. Kurche seconded.

J. Humann read minutes preview from the previous IGSB meeting.

J. Kurche motioned to accept minutes as read from last meeting, R. Bjordahl seconded. All voted aye. Passed.

New amendment for voluntary resignation:

- Corinne wrote a new amendment to be voted on concerning how to handle elections after voluntary resignation of an officer.
 - Proposed amendment #10 to Article IV Section D. Add the following subsections:
 - 5. Voluntary resignation of an officer may occur in any cases when the officer feels they are no longer able to fulfill the responsibilities required of their office. A written letter of resignation must be submitted to the Director of the IGSB.
 - 6. Upon excusal or resignation of an officer, a replacement officer must be nominated and elected into office following the aforementioned Election Procedures (Article IV Section B) within 2 weeks after original officer steps down.
- Discussion involved section 6 of the amendment to appoint or elect a new officer, or whether IGSB could just appoint someone to the position. R. Bjordahl offered to write another amendment to clarify the use of email voting within the normal ballot procedures.
- Motion to vote by F. Deason, second by C. Depersis. All voted aye. Motion passed.

Officer reports:

Secretary →

Budget update – approximately \$1800 is available in our “commitment fund”

First year rep →

Questions were brought up about the lack of communication on dates for classes starting and rotations ending/starting. Think it would be helpful to have a more clear-cut schedule. Corinne also mentioned that this was a problem for the second years in regards to classes. It was decided to bring up this issue to John Cambier Monday during the student-chair lunch.

Communications →

- The website is online now. IGSB pages have been added, as well as student reminders and student profiles.
- Waiting on the message board link (currently not working).
- The website is different that the department site due to software limitations, and J. Oh is waiting to meet with Sharon and the faculty website committee to discuss taking down certain links from the main page and linking them to the new pages that have been made. The only way to get to the student pages now are through the main page (current students link).
- Sharon and Jane liked being invited to the last meeting. Sharon would like to have more meetings between her and the students to update her on what is

happening with the students (and/or give her and Jane open invitations to come to the IGSB meetings continually).

- It was also discussed to email John Cambier and Raul Torres to keep them informed of our meetings and minutes.
- Communication between NJC and the Anschutz campus needs to be bridged further, by both students and faculty. Thoughts were journal clubs, maybe seminars/videoconferencing. R. Bjordahl suggested a “B-cell gang”-type group that meets occasionally. Another suggestion was to alter journal clubs to have some held over at the other campus.
 - When website first went up, it had pictures/video of students with alcohol. Concern was expressed over these images being posted, and they were taken down by J. Oh immediately. There is now discussion over clarifying the alcohol policy and faculty expectations of student conduct during student and department events.

Seminar Series and Journal and Data Club →

- Issues with procurement card usage – a food purchase was made for snacks for a simulcast GSC meeting broadcast between the University and NJC because it was a university event. Also a GSC winter bash purchase was made.
- The position is only designated with a procurement card to provide things for student speakers. Purchasing anything for GSC with a card designated from our department is the problem. Firm up procurement card policies for future uses. Questions have been raised by faculty concerning the performance of this officer due to procurement card issues.
- Official function forms need to be filled out PRIOR to an event for approval (either through NJC or the University, depending on the type of event).
- Need department-dependent training for procurement cards on top of the online training. Need to make sure official function forms are filled out for each event.
- Medzhitov canceled for the student invited speaker seminar.
- Kurche got \$3000 from Talecris to fund Kuchroo as a speaker in May.
- Ahmed and Daugherty have been invited. Ahmed accepted, but is still trying to set a date. Daugherty is possible to come in June or November of next year when he is in the states.
- Sigma may have money for next year to donate (to use for a speaker). Charles will re-send a letter to them. Deloit is not giving money for a donation. Food was donated from Qdoba for last data club.

Graduate Affairs Representative →

- Comprehensive exam changes (see hand outs for info). The questions focused on how students see comps in regards to the changes made to the format.
- J. Kurche will present the compiled data at the student-chair lunch. H. Knowles suggested having a synthesized punch-line to accompany the data handed out at the lunch.

First Year Integration →

- First years will be helping with recruitment.

- Have money left over from welcome events.
- It was discussed that we do invite interested BSP to first year welcome events.

Teaching and Learning →

- College teaching 101 class being offered at Denver campus. Would it be good for C. Kemmler to go and collect info for other interested people? The info on the class will be sent as an email. J. Oh and C. Kemmler will go to to the class and report back.
- March 10th to March 14th have been set as the dates tentatively at West High School. Will set a date to meet with interested people to set things up. We have a copy of a lecture from previous people who have gone to do the high school teaching.

Student Retreat →

- Expense sheet from retreat was handed out. Have \$264 left over. Any suggestions for next year?
- C. Depersis asked about student interest in going to the retreat and how to increase it (as it has been decreasing lately).

Grad Student Council Rep →

Absent from meeting.

Other Issues to Consider:

How to improve journal club?

Have a presentation on how to make a good journal club. Work on paper selection.