

**University of Colorado Denver
Anschutz Medical Campus**

Student Life Handbook

**This information provided by the
[Anschutz Medical Campus](#)
[Student Assistance Office](#)**

*Visit the website, or stop by Room 3123
Ed II North – Third Floor*

2008-2009

Welcome to the University of Colorado Denver Anschutz Medical Campus!

This Handbook is meant to give you an overview of the many services offered to all health professional and graduate students through various departments on campus. Please feel free to contact this office if you need any further information.

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Student Life at the Anschutz Medical Campus

Note: quirky floor difference for Building 500. Building 500 was originally the Hospital for the Fitzsimons Army Medical Center. When it was decommissioned, it retained its original floor assignments. Therefore, the 1st floor in 500 is called the GROUND floor. The next floor up is the 1st floor, and so on.

All other buildings at the Anschutz Medical Campus have the first floor as the first floor – like most of us are used to!

ATHLETIC TICKETS

CU Buffaloes Football SEASON tickets are available to Anschutz Medical Campus (AMC) students at a discount. Tickets for spouses are also available. Spouse tickets may be used for children, but there is a limit of one spouse ticket per family. Tickets are sold by a lottery system, which takes place in the early fall.

Information regarding the sale, including the number of tickets available and pricing is available in August of each year, and is emailed via student-activities, as well as posted on the website

www.uchsc.edu/studentassistance Tickets are sold through the Student Assistance Office. 303/724-7686.

If you are interested in purchasing single-game tickets for CU Buffaloes Football, or for any other CU Buffaloes sports, please call the CU Athletic Ticket Office at (303) 49-BUFFS aka (303) 492-8337

ATTRACTIONS

Aurora

- Aurora Fox Arts Center – 9900 East Colfax Avenue, Aurora, (303) 361-2910
- Aurora History Museum – 15001 East Alameda parkway, Aurora (303) 739-6660
- Bicentennial Art Center – 13655 East Alameda Avenue, Aurora, 303 344 1776

Aurora Chamber of Commerce, 562 Sable Boulevard, Aurora, CO 80011. Phone (303) 344-1500

The mountains are near, and skiing, hiking, fishing, camping, hunting and snowmobiling are popular. For more Colorado travel and recreation information, call or write the Denver Convention and Visitors Bureau at (303) 892-1112, 225 West Colfax Avenue, Denver, 80202.

Denver

- Denver Art Museum - 100 West Fourteenth Avenue Parkway (303) 575-2793
- Denver Center for the Performing Arts - 1245 Champa, Denver (303) 893-4000
- Museum of Nature and Science - 2001 Colorado Boulevard, Denver (303) 322-7009
- Denver Zoo - Twenty third Avenue & Steele Street, Denver (303) 331-4100

Greater Denver Chamber of Commerce Information Center, 1445 Market Street, Denver, 80203.

Phone (303) 534-8500.

BOOKSTORE

The new AMC Bookstore, located in Bldg. 500 on the first floor (one floor up from the ground floor north of the elevators), is designed to provide convenient one-stop shopping to meet the needs of our busy faculty, staff and students. The bookstore entrance is directly east of the food court and student lounge.

The bookstore stocks a wide variety of health sciences titles for all medical professions. You will find the most current and informative resources to assist you in any subject, including review books, pocket guides and AHA materials. Special orders on any book not currently in stock are welcome. The bookstore also stocks books for leisure reading including New York Times bestsellers, regional titles, children's books, and consumer health books. Campus Authors, one of our most popular sections, is a great way to review the work and ideas of your coworkers and teachers!

The bookstore now has an expanded medical equipment and supply section, which is the largest in the Rocky Mountain region. We employ a knowledgeable staff available to help you make the best choice for any of your medical equipment needs. The bookstore carries the highest quality brands, including Welch Allyn and Littmann, which are guaranteed in stock!

Additionally, we have a large selection of CU emblematic goods, including tee shirts, sweatshirts, water bottles, stickers, and much more. Convenience items can be found such as greeting cards, office supplies, single dose medications (aspirin, ibuprofen, cold medications, etc.) and personal hygiene items. Scrubs are also available as well as lab coats which can be embroidered.

You can reach the Bookstore at 303-724-BOOK (2665).

To reach our medical equipment section, please call 303-724-6651.

The fax number is 303-724-6637 and you can visit our website at www.uchsc.edu/bookstore.

BURSAR'S OFFICE

The Bursar's Office, as well as the Cashier Window is located in the Student Services suite (3123 of Ed II North). **303.724.8032**

BUS PASS

Currently, the students at the Anschutz Medical Campus *do not pay a student fee* to support the RTD College Pass. The Student Assistance Office and Student Fee Review Committee will begin the Referendum process again in January 2008, once all students have moved to the Anschutz Medical Campus. RTD products can be purchased from the Parking and Transportation Office, located on the ground floor of Building 500. Their website and further information can be found at <http://www.uchsc.edu/facilities/parking/>

CAMPUS CLOSURE

In the event that the campus must be closed due to inclement weather or other emergency conditions, call 303/724-INFO (4636) to determine whether the campus has been closed.

The campus now has an Emergency Notification System effective November 1, 2007. This service is for all students, faculty, and staff at the Anschutz Medical Campus. The new service delivers alerts via various media (cell phone, email, etc.) when you need to know about a threat of imminent danger – this system will NOT notify you of weather related closures – only emergency situations that effect the campus. Email emer@uchsc.edu or call 303/724-4999 to begin the process of signing up for this notification system.

CHILD CARE/K-12 RESOURCES

There are no on-campus child care facilities. Students needing to find child care near the campus, or anywhere in the Denver-Metro area (which includes Aurora) are invited to use the www.corra.org website which has a search engine for child care facilities and in-home daycare. This website is updated regularly by the organization. There are several school districts within the Denver-Metropolitan and Aurora municipalities, including Denver Public Schools, Aurora Public Schools, and the Cherry Creek School District. Public School information can be found on the State of Colorado website at www.colorado.gov

COMPUTER LABS AND PRINTERS

The computer labs located in Ed I and Ed II are for all students (community labs) when classes are not being taught in them. There is not a service fee for printing at this campus, so all students must pay to print in the labs. Students pay Printing Services which is located in the Bookstore in Building 500, and the student's printing account is then software controlled – students log into the PCs using their Stargate account. Printers available in the library also require pre-payment to use. The printing account in the Library is not transferable to the Computer Labs.

All Anschutz Medical Campus buildings have wireless connectivity.

COPY MACHINES

Copiers for student use are available in the following locations –

- **Library** The Health Sciences Library sells copy cards for use in their machines – copies are 10 cents each at the library. Printing Services accepts cash, checks and charge/debit cards for your convenience
- **Printing Services** (located in the Bookstore in Building 500) offers self-service copiers for 10 cents/copy. Students may purchase copy cards, or pay by check/cash/credit card for copies made.
- **ED2 North** There will be a copy machine in the **Computer Training Lab**, Room 2201, located on the second floor of ED2 North. This copier will be available for use by all students (on a limited basis). To use the copier, you will need to login, using the code (posted above the copier) assigned to your respective school. Copies made on this machine are limited to 20 copies per student/per week. As there is not a direct cost to the individual student for these copies, if the numbers of copies is abused - this copier will no longer be maintained for the student use.

COUNSELING SERVICES

Individual, couple, drug, alcohol, and other counseling services are here for students as part of their student health insurance. For more information or for an appointment, call the office of Margaret Roath, (303) 315-8159, or visit Room 2J09 in the Colorado Psychiatric Hospital on the 9th Avenue campus.

All services are completely confidential. Students not enrolled in the Student Health Insurance may contact Margaret Roath for assistance in finding a provider.

<u>Student Assistance Office</u> for referral only	303/724-7686
<u>University Mental Health Services</u>	(303) 315-4940.
<u>Student Psychiatric/Counseling Health Service</u>	(303) 315-8159
<u>Colorado Physician Health Program</u>	(303) 860-0122

Housestaff Family Support Group

(303) 315-8037

Student Health Insurance Office

(303) 724-7674

COURSE BOOK

The Anschutz Medical Campus coursebook is available on-line only at www.UCHSC.edu/registrar/coursebook
No hardcopies are available.

DENTAL CARE

The School of Dental Medicine has a clinic that offers lower-cost dental care. Contact the Dental School to schedule an appointment for either routine or emergency care **(303) 724-6902**.

The Student Health Insurance Office has information on a voluntary dental plan. For more information please visit www.uchsc.edu/studentinsurance or contact The Student Health Insurance Office located in room 3207 of Ed II –North in the Student Services suite. **303/724-7674**

DISABILITY RESOURCES AND SERVICES OFFICE

The Disability Resources and Services Office (DRS) serve the needs of a large and diverse community of students with disabilities who attend the University of Colorado Denver Anschutz Medical Campus. The DRS staff has a strong commitment to equal access and oversee the provision of a full range of accommodations for students with disabilities. The DRS staff also works closely with faculty and staff in an advisory capacity, assisting in the development of reasonable accommodations that allow students with disabilities to demonstrate their abilities. Accommodations include: assistance in identifying volunteer note takers, alternative testing (extra time, scribe, and reader), textbooks in alternate format (Braille, enlarged, audiotape), priority registration and interpreters.

For assistance and/or information, please contact our office located in Building 500 of the Anschutz Medical Campus, Room W1103 (West wing of the first floor, Room 1103),

Phone: 303.724.5640

Fax: 303.724.5641

And via email at sherry.holden@cudenver.edu

DISCOUNT PROGRAMS

The **Advantage Program** is sponsored by the AMC Human Resources. The various discounts are listed on this website: <http://www.ucdAMC.edu/admin/hr/eediscount.htm> Discounts are available to Students/Faculty/Staff at AMC.

The Advantage Program arranges for and makes available discount opportunities. Because you are a member of the student body at the University of Colorado Denver, you have the “advantage” of receiving these discounts. These are true discounts not available to the general public and are offered on an ongoing or seasonal basis.

Please present your student identification badge when making purchases. All payments must be by cash or personal check.

Occasionally Rockies, Nuggets, Avalanche tickets are made available as 'group' discounts through the Student Assistance Office. Watch your *emails* for these offers, you'll be directed at that time for the direct purchase contact at the Pepsi Center and/or Coors Field.

EDUCATIONAL SUPPORT SERVICES

This office provides technical and logistic support for educational and related programs on both the 9th Avenue and Anschutz Medical Campuses. Educational Support Services is located on the fifth floor of Ed II
Phone (303) 315-7143.

EMAIL ACCOUNTS

All Anschutz Medical Campus students are given a campus email address. This will be the primary method of communicating campus events, class assignments, etc. so be prepared to check your email often! You will need your *original* PIN (issued by your program before or during orientation). You are assigned a username by a computer. The username is no more than 8 characters; begin with your last name, still not 8? add your first initial; the username may be shorter than 8 characters. The initial password is set as *Hscpin!* - it is case-sensitive, replace *pin* with the original 4 character PIN you were assigned, be sure to end with the exclamation point. If you have any difficulties accessing email while enrolled at the Anschutz Medical Campus, feel free to contact Mary Mauck, Student Email Coordinator at 303/724-2171. If you'd like a full-page visual help screen, click here! <http://hsclibrary.uchsc.edu/email-help>

ESCORT/SHUTTLE SERVICE

The University Police Department provides an escort/shuttle service to any of the parking lots and near-by streets with a 6 block radius of the 9th/Colorado campus. The Escort/Shuttle service operates 7 days a week (including holidays), from 5 p.m. to 1 a.m. Students should call campus police dispatch at 303/724-4444 for directions on meeting the escort/shuttle.

At the Anschutz Medical Campus, call the University Police at 303/724-4444 for an escort any time during the hours of darkness to locations on, or within 4 blocks of the perimeter of campus.

This escort/shuttle is a completely SEPARATE service from the shuttle offered between the 9th/Colorado and Anschutz Medical Campuses.

FINANCIAL AID OFFICE

Call 303/556-2886 for information on financing your education at the Anschutz Medical Campus. There is an advisor available Monday, Tuesday, Wednesday and Friday from 8 a.m. – 3 p.m. and on Thursdays from 8 a.m. – 1 p.m. The office is located on the 3rd floor of Ed II – North, in the Student Services suite (3123).

On-line information is available at www.uchsc.edu/finaid

FAX

All students may send local and long distance FAXes free of charge, and receive FAX documents at the Student Assistance Office free of charge. This service is NOT available for outgoing International FAXes. If you need to receive a fax, the number is **(303) 724-7685**. This service is for students only.

Faculty and Staff may FAX at Printing Services located in the Bookstore on the first floor of Building 500.

FOOD•FOOD•FOOD

The Bookstore Brew has several locations – the Bookstore located on the first floor of Building 500, the first floor of the Health Sciences Library, the 2nd floor bridge between Ed II North and Ed II South. The 'Brew' offers a variety of breakfast and lunch choices during Bookstore business hours, including the famous Starving Student Special (PB&J for \$1, PB&Honey for \$1.50)

The Courtyard Café: first floor of the Anschutz Outpatient Pavilion (Monday-Friday, 7 am–2 pm.)

Lobby Latte: lobby of the Anschutz Outpatient Pavilion (open Monday – Friday, 7 am–3 pm)

Vending machines are available on the first floors of each of the Anschutz Medical Campus Buildings – the exception being Building 500, where all food/vending is in the Bookstore/Food Court area.

There are a variety of small restaurants, and fast food restaurants along Colfax Avenue, as well as other locations close to campus. The following is a sampling provided by the Aurora Chamber of Commerce and the Colorado Restaurant Association for the zip codes near the Anschutz Medical Campus.

- Arby's 15077 East Colfax Avenue, 1099 South Blackhawk Street
- Aurora Tacos y Mariscos, 11315 East Colfax Avenue
- Beau Jo's Pizza 1444 South Havana
- Black Eyed Pea 14300 East Exposition
- Cinema Grill 13682 East Alameda Avenue
- Dairy Queen 13922 East Mississippi Avenue, 18121 A East Hampden
- East Café Chinese Restaurant 15140 East Mississippi
- Elsie's Place 9405 East Colfax Avenue
- Fitzsimons Clubhouse 2323 Scranton
- G.K. Burgers 382 South Chambers Road
- Good Times Restaurant 1105 South Havana
- Helga's German Restaurant and Deli 728 Peoria Street
- Italian Fisherman 13250 East Mississippi
- Kentucky Fried Chicken 3341 Peoria Street, 10909 East Colfax, 14411 East Colfax
- La Cueva 9742 East Colfax Avenue
- Le Peep Grill 15311 East Alameda Parkway
- Lupita's Mexican Restaurant. 11809 East Colfax Avenue
- McDonald's 14251 East Colfax Avenue
- Mitch's Place 10139 East Colfax Avenue
- Nabor's...Sandwiches, Coffee, Catering 16900 East Quincy
- Old Chicago 16900 East Iliff
- Outback Steakhouse 2066 South Abilene Street
- Patrick's 1770 South Buckley Road
- Pitcher's Sports Restaurant 1670 South Chambers Road
- Plainsman 652 Peoria
- Popeye's 11097 East Colfax Avenue, 15199 East Colfax Avenue
- Red Lobster 10854 East Alameda Avenue
- Shari's of Abilene Square 13955 East Mississippi
- SubStop 475 Sable Boulevard
- Subway Sandwiches and Salads 1113 South Abilene Street #101
- Village Inn 15395 East Colfax, 921 South Havana

GIFT SHOP

Located on the first floor of the Anschutz Outpatient Pavilion of the University of Colorado Hospital.

HOUSING INFORMATION

The primary listing of current vacancies in the Denver-Metro area is located at www.cudenverhousing.com. Some rental property information is posted in the Student Services suite in Ed II North (room 3123). Roommate Information is available by email or by picking up current lists from the Student Assistance Office – feel free to email Lia.Nelson-James@uchsc.edu directly. The Roommate information is held off-line, and is disseminated only to UCD-Anschutz Medical Campus students.

I.D. Access CARDS

UC Denver access control cards are issued to all students by the Security Badging Office located in Building 500, 1st floor, north of the Bookstore, in room N1207. During orientation, photos are taken and cards are issued. **Student access cards are NOT made available until you have paid your matriculation fee AND attend orientation – all students are scheduled to have pictures taken/IDs distributed by your school/program.** Access Control cards serve the dual purpose of identification on campus and after normal business hours access control at a number of exterior and interior locations. Your card can be programmed to allow after hours parking in all gated lots except the garage (6 p.m. – 6 a.m. M-F, and all day Saturday/Sunday) on the Anschutz Medical Campus. If you choose to request parking after hours (6 a.m. – 6 p.m.), your ID will be programmed for that access as well – you must check in at the Parking Office in Building 500, ground floor to have your card programmed for after hours parking free of charge. Students who withdraw or graduate are required to return the access control card – access and therefore, access to buildings/labs/parking is removed from your card upon graduation. Lost cards are replaced at no charge the first time. Fees are charged for subsequent losses.

Comment [RCB1]: Both Chancellor Shore and Wilson have confirmed that all cards must be displayed by all students, staff, faculty, etc. while on campus, especially in secure areas. You can imagine the safety implications of someone in the building after hours NOT displaying their badge. Seeing that a person approaching is a student, staff or faculty can be a relief.

Comment [RCB2]: Please advise them too that the badges are to be displayed ONLY in the UCD setting. Interns, Residents, Post-Doctoral Fellows, etc. working in a clinic setting or in other off-campus settings must display the badge for that facility.

Comment [RCB3]: Cheryl, I would note that no parking access is automatic. Even the free nights and weekends have to be approved by Parking and Transportation and then forwarded by them to us for programming. Just remind them that all parking must be enrolled. The free one is tricky because if you try to leave after 0600 in the morning, you will not be able to open a gate.

INTERNATIONAL STUDENTS

International Student and Scholar Services (ISSS), located in the Office of International Education, offers the following services to F-1 and J-1 students and scholars: consultation regarding visa status questions, work authorizations, cultural activities and events, and resource referrals. This office is located on the Downtown Denver Campus, Lawrence Street Center, 1380 Lawrence Street, Suite # 932, Denver, Colorado 80217. Call 303-315-2230 for an appointment with an international student advisor.

ISSS is also located at the Anschutz Medical Center Campus Building 500, 8th Floor, room C80000C on a limited basis. Scholar advising is available on Thursdays and student advising will be available every other Wednesday. To confirm times or to schedule an appointment call 303-724-0795.

You can find more information on their website: www.cudenver.edu/iss

INTERNET ACCESS

All enrolled students have internet access available to them. An assigned PIN number is required to access this system...your PIN number will be given to you during your on-campus program orientation. If you have difficulty accessing the system after your PIN has been assigned, please contact Mary.Mauck@uchsc.edu directly - she works in the Health Sciences Library Learning Resource Center AND is the student email/access coordinator. Telephone: 303/724-2171

Blackboard Help - you can call 24/7 for assistance 303 556-6505

LEGAL SERVICES

Students are covered under general malpractice insurance for acts related to their responsibilities as students.

Inquiries about malpractice coverage should be addressed to the Legal Office located on the downtown campus at 1380 Lawrence Street, 14th Floor, (303) 315-6617.”

There is no legal office for student personal use at the AMC. Resources for personal/other legal needs may be obtained from the Student Assistance Office located in the Student Services suite (3123) of Ed II North.

LIBRARY

The Health Sciences Library is located on the north side of the Anschutz Medical Campus – just off Montview and Ursula Court. Current student I.D. cards provide access to the library and library resources. Hours change seasonally and are posted in the front lobby of the library as well as the library's web page. The Health Sciences Library has many free services, computers and study areas for your use. Printing and photocopying costs 10 cents per page. Phone - (303) 724-2152 Website - <http://hsclibrary.uchsc.edu>

LOST AND FOUND

For non-valuable items, you may call or stop by the reception/dispatch desk during regular business hours. The services desk is located on the first floor of the Campus Services Building located on 19th and Wheeling. 303/724-1777

Items of value, such as cell phones, purses, wallets, etc. will be turned in to University Police. Call 303/724-4444 or stop by Building 407 on the West side of the campus during regular business hours.

MAILING SERVICES

Mail Center at the Bookstore

Customer service for the mail center is available to purchase stamps, mail meter forms, and to get information about campus mail services and requirements.

A full service US Post Office is located on the ground floor of Building 500 in the east lobby. Open Monday – Friday, 10 am – 2:30 pm. Stamps may be purchased at this location.

MONEY MATTERS

Financial Institutions closest to the Anschutz Medical Campus are

Public Service Employees Credit Union (Fitzsimons Branch)

Lobby of Building 500, (303) 691-2345 ask to be connected to the Anschutz Medical Campus Branch

Fitzsimons Credit Union

13529 East. 17th Place, (303) 340-3343, www.fitzfcu.org

Twenty-four hour ATMs are available in the lobby of Building 500, as well as the lobby of the ACAM pavilion.

NOTARY PUBLIC SERVICE

Notary Public service is typically available at your financial institution free of charge. Other free notary service can be found in the Student Assistance Office in the Student Services suite (3123 of Ed II – North). Be sure to bring an ID that has your picture AND signature (such as passport, driver's license). Student/Employee IDs are NOT acceptable identification for a notary public to use. For large documents (wills, real estate documents, etc. that require numerous signatures and/or witnesses), please call for an appointment. **303/724-7686.**

OFFICE OF DIVERSITY

The mission of the Office of Diversity is to promote a more diverse community that acknowledges, values, fosters, and celebrates the unique qualities, rich histories, and wide variety of cultural values and beliefs that

mirror and fulfill the Anschutz Medical Campus (AMC) mission of education, health care, research, and community service.

Office of Diversity activities include:

- Recruit, advise and support prospective students, high school and undergraduate, from underrepresented populations
- Collaborate with academic programs to provide health professions opportunity days on campus for high school and undergraduate students
- Provide information and referrals for students with academic, financial, and personal issues
- Advise and support student organizations
- Provide support for the AMC Faculty EMAC (Ethnic Minority Affairs Committee)
- Provide support for the AMC GLBTI group
- Collaborate with academic units to recruit and retain faculty from underrepresented populations
- Sponsor annual **Celebrate Diversity Series**
- Provide information and support for faculty search committees

The Office also has a diversity library as well as a variety of publications available for check out to include supplemental course material, information on culturally competent health care, and journals for minority health care professionals.

The Office of Diversity is located in Education II – North Building, 3rd floor within the Student Services suite. The main office number is 303.724-8003.

OMBUDS OFFICE

The ombudsperson is available to help resolve problems/conflicts in an informal manner. This office operates outside the usual review or appeal procedures and is independent. The ombudsperson is impartial and will not take sides, but will help to clarify concerns and direct students to the appropriate resources. The Ombuds Office will not reveal confidences and identities of individuals contacting the office. All communications with the office

are privileged and others cannot waive this privilege. The only exception to this policy would be circumstances in which the Ombuds believes there is a threat of imminent harm. Incidents of sexual harassment will not be reported, as the office is an alternate channel of communication, independent of the formal reporting structure of the University and does not serve as an agent of notice. The ombudsperson will listen, help to analyze the situation, identify and explain relevant university policies or procedures and will help to explore options with the student. Mediation services are also available.

There are three Ombuds Offices servicing the University of Colorado Denver community:

- 9th Avenue – School of Medicine, Room 0403. Phone: 303.315.0563 (until July 2008)
- Anschutz Medical Campus – Building 500, Room 7005. Phone: 303.724.2950
- Downtown Campus– CU Denver Building, Room 107P. Phone 303.556.4493

Appointments are available between 10am and 2pm, Monday through Friday. However, every effort will be made to accommodate a student's schedule. Walk-ins are welcome.

For more information about the office and its services, please visit the website at <http://www.uchsc.edu/ombuds>.

PARKING AND TRANSPORTATION

Office Locations – Anschutz Medical Campus – Ground Floor of Building 500 across from the Information Desk.

Anschutz Medical Campus hours are Mondays and Thursdays 8 am – 4 pm

(303) 724-2555

9th Avenue campus – located in the Basement of the School of Medicine, room 0659

9th Avenue campus hours are 7:30 a.m. - 4:30 p.m.

(303) 315-5555

BIKING

9th Avenue Campus You may use one of the two locked bike storage facilities. One is above the Medical School loading dock on the east side of the building, and the other is near the hospital emergency room entrance (this one is monitored by camera). Keys are available for a deposit from the Parking Office, located in the basement of the School of Medicine, Room 0659. (303) 315-5704.

Anschutz Medical Campus Bike racks are available near the entrances to all major buildings on campus.

Enclosed bike lockers are located on the ground floor of the Henderson Parking structure, and are available for daily use only, on a first-come, first-served basis.

BUSING –

Denver's transit system does service both campuses. RTD information regarding routes, schedules and fares, students should call the Regional Transportation District (RTD) at (303) 299-6700 or online at

www.RTD-Denver.com .

The Parking Offices on both campuses sell RTD monthly passes, ticket books and tokens to UCD students at a discount. (303) 724-2555. You must have your ID with you to purchase these products at the AMC Parking Office window. Discounts are NOT available at other RTD sites.

CAR POOL INFORMATION

You may sign up as a rider/driver in the Student Assistance Office on the 9th Avenue campus, first floor of the Office Annex South or online at www.uchsc.edu/studentassistance under 'Additional Services'. Parking rates for carpools is available at <http://www.uchsc.edu/facilities/parking/>

PARKING FOR PERSONS WHO ARE DISABLED

- **9th Avenue campus** In the metered lot between the Medical School Building and the Colorado Psychiatric Hospital on Eighth Avenue. There are additional spaces in various lots on campus. Call the Parking Office at (303) 315-5704 about monthly rates and additional locations.
- **Anschutz Medical Campus** There are parking spots designated for handicap access near Building 511. Limited handicapped parking is available near other buildings on campus. Call the Parking Office at (303) 315-5555 for additional information.

SHUTTLE

Parking and Transportation operates a shuttle between the 9th/Colorado and Anschutz Medical Campus.

Beginning January 2008, service between the campuses will continue to be available to AMC

students/faculty/staff, however, the schedule may DECREASE in frequency. **The shuttle service is scheduled to END in July 2008** (there will be no more shuttle service available to students/faculty/staff after that time).

The shuttle schedule is available at <http://www.uchsc.edu/facilities/parking/> and will be updated as the move to the new campus draws nearer. STUDENTS - please do NOT make your housing choices dependent on the shuttle schedule.

OTHER PARKING OPTIONS

- **9th Avenue campus** Parking on the street near campus can be risky as most on-street parking has a 2-hour limit. However, along 8th Avenue west of Colorado Boulevard, there is now unlimited hour street parking, however these spaces fill very quickly.
Daily rate parking in the 9th and Clermont structure is available, but limited. \$4 per day.
- **Anschutz Medical Campus** Visitor and daily-pay lot maps can be found at www.uchsc.edu/facilities/parking Permit lots are also mapped at this site.

PRINTING SERVICES

At the Printing Services customer service counter inside the bookstore students, faculty and staff can use self-service copiers, purchase paper – including thesis paper – by the sheet or ream, drop off printing requests, or consult with our staff on any graphic design and printing needs. **Students may also apply money to an account allowing them to print at any of the on-campus computer labs (excluding the library, which has its own printers/copiers – see Library staff for assistance in purchasing printing/copying services within the Library).**

RECREATION ON-AND NEAR- CAMPUS

Lounge 500 is a lounge for all Anschutz Medical Campus students – it is accessible 24/7 with your student ID (which you will receive during your school/program orientation). The lounge includes billiards, ping pong, foosball, seating, and privacy rooms which can be used for breastfeeding, prayer, naps (!), etc. Check out the space – it's right next to the Bookstore/Food Court area on the first floor of Building 500.

The Fitzsimons swimming pool at 1924 Wheeling is available for everyone to use. There is a free-weight area over the swimming pool that is available for use, and the fee is included with the swimming fee. The pool is fully enclosed, and is available for private parties – there is an outside picnic area adjoining the swimming pool area. Please call the City of Aurora Park and Recreation at (303) 695-7201 for hours of operation.

There are a few quadrangle areas which are good gathering places for for volleyball, frisbee, football and other outdoor activities. You may checkout volleyball net sets, frisbees, etc., from the Student Assistance Office. 303/724-7686.

Fitzsimons Golf Course is available for everyone to use. Call (303) 397-1818 for a tee time (4 days advance notice is required). Visit their web site at www.golfaurora.com/fitz.htm

INTRAMURAL SPORTS THROUGH THE UCDAMC CAMPUSES

Flag Football -Fall	Volleyball - Fall and Winter
Basketball - Fall and Winter	Ice Hockey - Fall through Spring (several 10 week seasons)

Flag Football and Softball are commissioned by AMC students. Basketball, Volleyball and (sometimes) Dodgeball utilize the services of the Auraria Campus. Fees for team sports at Auraria are typically \$30/player

on a team. Watch the www.uchsc.edu/studentassistance website, as well as your emails for upcoming sports announcements.

We also have a semi-annual Ping Pong Tournament and plaque for the winning individuals/schools.

Call the Student Assistance Office at 303/724-7686, or visit the SAO in the Student Services Suite (3123 of Ed II – North) for more information.

RECREATION NEAR CAMPUS

24 Hour Fitness - While AMC does not have an on-campus fitness/recreation facility, a contract with **24 Hour Fitness** allows all AMC students/faculty/staff to join for only the monthly use rate - *all initiation fees are waived!* Family members may also enroll for discounted rates and a discounted initiation fee. Enrollment information is available from the designated 24 Hour Fitness consultant Tiffanie Trenck - 303/910-0278.

- **9th Avenue campus** – the closest 24 Hour Fitness is located at Colorado Boulevard and Leetsdale. 24 Hour Fitness is on campus the last Wednesday of every month – 11:30 a.m. – 1 p.m. in the AMC Student Lounge, first floor Office Annex South. The Lance 24 facility is located within the Lowry neighborhoods east of 8th Avenue and Quebec.
- **Anschutz Medical Campus** – two 24 Hour Fitness locations are nearby – Quincy and Parker, and Colorado and Leetsdale. 24 Hour Fitness consultants visit are on campus the 3rd Wednesday of each month noon-1 in the Student Services suite (3123) of Ed II North.

Go to the 24 Hour Fitness Website www.24hourfitness.com for more locations. You may also enroll on line at www.24hourfitness.com/corp/ucdenver. The discount code is 67600. You cannot enroll until you have matriculated *and* have received your AMC student ID.

UCDENVER CONSOLIDATION BONUS!

ANSCHUTZ MEDICAL CAMPUS students are now able to use the Recreation Facilities at the Downtown Campus of UC Denver. The Recreation Center is actually the property of Metropolitan State College of Denver, but all Auraria and now our students are able to use the facilities.

You need to have your Anschutz Medical Campus ID (that means you can participate AFTER orientation). Go to <http://www.mscd.edu/~cra/#> for more information.

OTHER FACILITIES AND PARKS INCLUDE

- **Close to 9th Avenue campus**

Bally Total Fitness

720 South Colorado Blvd, Glendale, 80222 (303) 782-9424

Cherry Creek Sporting Club

500 South Cherry, Glendale, CO (303) 399-3050

Denver Parks and Recreation: *Ash Grove, Cook Park, Eisenhower, Platte Park, Washington Park, etc.*

(303) 964-2500, (303) 964-2495

Jewish Community Center

East Alameda Avenue, Denver, 80222 (303) 399-2660

YMCA Central Branch

East Sixteenth Avenue, Denver, CO 80202 (303) 861-8300

Close to Anschutz Medical Campus

Moorhead Recreation Center

2390 Havana Street, Aurora, CO 80010 (303) 366 1718

Parklane Pool

3200 Tucson Street, Aurora, CO 80011 (303) 341-2650

Aurora Parks and Recreation: *Cottonwood Park, Sand Creek Park, Moorhead Park, Spencer Garrett Park, Havana Park, Nome Park, Freedom Park, Jewell Park, Hoffman Park, etc.* (303) 695-7204

REGISTRAR

Office of the Registrar

Responsible for many services for all students including, but not limited to:

Course book publication
Degree verification for licensure
Diplomas
Grade processing
Loan deferments
Registration
Residency questions for tuition purposes
Transcripts
Name changes
House Bill 1023

Most services through the Registrar's Office can be assessed via the Registrar's website, email, or telephone. Students will be given PINS upon matriculation. They do not need PINS to access the Registrar website but do need them to access the student's website, register for elective courses on the web, order transcripts online, etc.

The Registrar's Office is located on the Anschutz Medical Campus in the Student Services suite (3123) of Education 2 North. Visit the website at www.uchsc.edu/registrar

RESIDENCY CLASSIFICATION COUNSELING

The Registrar's Office, located in the Student Services suite of Ed II North - 3123, handles all residency classification counseling for tuition purposes. (303) 724-8054

IMPORTANT!!! IMPORTANT!!!

If you are an out-of-state resident, be sure you get residency classification information from the AMC Registrar's Office *immediately* after arriving in Colorado if you wish to establish residency for tuition purposes.

STUDENT ACADEMIC COMMUNITY SPACES –

There are 19 of these spaces located throughout the Anschutz Medical Campus – they are student friendly, informal learning environments, meant to promote a strong sense of community and seek to develop interdisciplinary, interprofessional connectivity and networking.

These spaces will provide an opportunity for peer discussion and instruction and informal interaction with-in and across disciplines. Through the identification of topics or themes, students with similar interests will come together to explore their common knowledge and educational experiences to complement their classroom experiences through student-driven, faculty supported programmatic activities. Four of these spaces will remain unassigned as students throughout the planning process requested some student space be left 'un-themed' and for the use of all students for relaxation, meetings, without concern of scheduled events in the spaces.

The 15 themes are: **Biomedical Research, International Health, Child/Adolescent Health, Geriatric Health, Fitness/Wellness/Nutrition, Acute Care, Oncology, Preventive Medicine/Public Health, Bioethics and Humanities, Career Options, Complementary, Alternative, Integrative Medicine, Rural Health, Urban/Underserved, Women's Health, Diversity and Health Care.** All Communities welcome students to stop by and explore the current goings on – watch your emails and the SAC wiki pages for upcoming events. Wiki pages are available at: <https://sacspaces.pbwiki.com/>

STUDENT ASSISTANCE OFFICE

The Student Assistance Office is located on the the 3rd floor of Ed II – North in the Student Services suite. The office provides many services to all students at AMC which are listed in this handbook – including housing and child care resources, Interdisciplinary Student Organization and Student Governance assistance and advising, intramural sports coordination, CU Buffs Season Ticket sales, learning assistance/tutoring services, notary public service, advising and administrative support of the Student Academic Communities (SACs). The Student Assistance also is responsible for Lounge 500 located on the first floor of Building 500. The Office is open 8 a.m. – 5 p.m. Monday through Friday, phone 303/724-7686 or check the website at www.uchsc.edu/studentassistance for more information!

STUDENT EMPLOYMENT

Many departments on both campuses employ students throughout the year and also for summer-only positions. Interested students should approach the potential employer of their choice and inquire about possible research or office work. All student employment opportunities at UCDenver are viewable through the Student Employment Office at <http://www.cudenver.edu/Admissions/Student+Employment/default.htm>

STUDENT HEALTH INSURANCE

Please refer to the Student Health Insurance website www.uchsc.edu/studentinsurance for complete information regarding the Student Health Insurance and Student Dental Plan. The Student Health Insurance Office is located in room 3207 of the Student Services suite (3123 in Ed II North) 303/ 724-7674. Students at either campus may contact the Insurance Office with questions regarding the health and dental insurance plans.

STUDENT LOUNGES

Lounge 500, located on the first floor of Building 500 (west of the Bookstore) is for all degree seeking Anschutz Medical Campus students. You will need your ID Badge to get into the lounge 24/7 – there are pool tables, ping pong tables, foosball tables, lounge spaces – all you need to get a break away from it all! Nearby in the food court/Bookstore are food vendors and vending machines. Quiet Rooms within Lounge 500 can be locked and used for nap time, prayer, breastfeeding, etc. Lounge 500 has wireless connectivity as well as hardwire network capability throughout. Stop by and enjoy the space!

TRANSCRIPTS

You may request transcripts on-line via the AMC Registrar's web page www.uchsc.edu/registrar. First select Web Registration and Records. On the next screen you will be asked to enter your student identification number (SID) and PIN. Select *Transcripts* on the following page and navigate through your choices. There is no charge for transcripts unless you order RUSH.

TUTORING/Learning Assistance

Learning Assistance/Tutoring for the basic/biological science coursework is available through the Student Assistance Office located in Room 3204 in the Student Services suite of Ed II North (3123). If you need help, or can give help as a tutor, please contact Cheryl.Gibson@uchsc.edu , Director of the Student Assistance Office, at 303/724-7684 or via email. You may also contact your own program/school regarding the availability of program-specific tutoring for skills courses

UNIVERSITY POLICE

It is important to remember that if you use your cell phone and dial 9 - 1 - 1, your call will not necessarily be connected to the correct police department . Precious time can be lost if you're transferred in an emergency situation. When on campus and using a University phone, dial 9-1-1 from a campus extension. Otherwise, key in 303/724-4444.

The University of Colorado Police Department provides for the safety and security of students, staff, faculty and visitors of the University. Responsibilities include the protection of life and property, detection of crime, enforcement of laws and regulations, investigations, traffic control and building security, crime prevention and community education. The following are provided to the campus community:

•Evening/night Shuttle service to your vehicle •Fingerprinting services •Bicycle registration •Motorist assistance
•Lost and Found services •Crime prevention programs •Building/room access •ID/Access cards. For more information on these or other services, contact the University Police.

In accordance with the Campus Security Act of 1990 (Jeanne Clery Act), campus crime statistics are available at the University Police offices on the Anschutz Medical Campus. They may also be viewed at our web site www.UCHSC.edu/police. We strongly encourage you to report all criminal activity, suspicious incidents or persons and safety hazards to the University Police , immediately.

STUDENT ORGANIZATIONS

Academy of Students of Pharmacy/ASP-APHA

All aBout Couples - ABC

American Association of Dental Students

American Student Dental Association

American Medical Student Association/AMSA

Christian Health Fellowship <http://www.uchsc.edu/studentassistance/chf/>

Complementary, Alternative, and Integrative Medicine Student Interest Group (CAIMSIG)

Cycling Team (UCDAMC - the AMC and DDC campuses participate)

Dental Student Council

Dental Student Fraternities: Alpha Omega, Delta Sigma Delta

Emergency Medicine Interest Group

Graduate Student Council

Health Professionals for Social and Environmental Responsibility

Medical Student Council

Melomania - AMC Orchestra

National Association of Retail Druggists

National Community Pharmacists Association

Nutrition and Preventive Health Student Interest Group

Outdoor Club – AMC

Oyate - Diversity Student Council

Positive Approaches to Wellness for Students (PAWS) - use of animals/pets in therapy

Pharmacy Student Council

Phi Delta Chi - School of Pharmacy

Phi Delta Epsilon - School of Medicine

Phi Lambda Sigma/Alpha Xi Chapter - Pharmacy
Phi Rho Sigma
Prism - GLBTI and Supporters
Reproductive Health Interest Group
Rho Chi - Pharmacy Honor Society
Rural Health Network
Silver Society - CHA/PA Student Society
Student Academy of the American Academy of Physician Assistants (SAAAPA)
Student American Dental Hygiene Association
Student Governance Forum – School of Nursing
Student Interest Group in Neurology
Student National Medical Association
Student Senate - AMC Student Governance www.ucbsc.edu/student/senate
Students for Global Health <http://www.uch.edu/CancerCenter/content/IHOP/default.asp?id=FE12038A11DB417CAFA7A010B982A67&title=About%20IHOP>

You may also participate in class/council governance activities. See your School/Program Student Affairs staff or the Student Assistance Office for additional information.

IMPORTANT DENVER and AURORA TELEPHONE NUMBERS

Assistance and Information

Chamber of Commerce

Denver (303) 534-8500
Aurora (303) 344-1500

Colorado State Government

(303) 866-5000

Public Library

Denver (720) 865-1111
Aurora (303) 739 6600

Postal Information

(800) 275-8777

Complaints and Consumer Information

Better Business Bureau (303) 758-2100

City Police

Denver (303) 640-2011
Aurora (303) 739 6050

Licenses/Permits

Auto License Plates

(303) 623-9463

before a vehicle can get Colorado license plates, it must pass emissions and you must have valid VIN information handy. Call for info and assemble all necessary items BEFORE you show up at the County Clerk Office.

Driver's Licenses – Full Service Offices

Denver (303) 937-9507
Aurora (303) 344-8400

Marriage Licenses

Denver County (303) 640-2964
Arapahoe County (Aurora) (303) 795-4520

Parking Permits

Only in Denver Residential (720) 913-5365
The office is located at 110 16th Street (16th and Broadway)
in room 780 of the former Petroleum Building.

Transportation

RTD (bus information) (303) 299-6700

Utilities

Electricity/Natural Gas Excel Energy (303) 571-7511

Telephone Companies - see your telephone directory for a current listing of providers.

Trash Removal-

Denver (303) 865-6900
Aurora See the telephone directory for various service providers.

Water Department

Denver (303) 893-2444
Aurora (303) 739-7388