

U. S. Olympic Committee

Assistant Manager, Sports Medicine Clinic

Colorado Springs, CO

SUMMARY:

The Assistant Manager, Sports Medicine Clinic serves as a local leader in building an environment of an integrated, service-oriented, efficient, high-caliber Sports Medicine Clinic. They will support the Manager, Sports Medicine Clinic both professionally and administratively. The Assistant Manager, Sports Medicine Clinic needs a strong clinical background in Sports Medicine. They need an understanding of integrating a multidisciplinary medical team with Performance Services and administration. The Assistant Manager, Sports Medicine Clinic will serve as a clinical resource for service providers and athletes.

ESSENTIAL FUNCTIONS:

Functions include, but are not limited to:

A: Administrative (~30% of time)

1. Supervise and mentor the other Sports Medicine staff in the evaluation, treatment, and rehabilitation of injuries with up-to-date techniques using a multi-disciplinary approach.
2. Serve as supervisor to Service Providers and Sport Fellows at the facility when the Manager, Sports Medicine clinic is out of the office.
3. Assist the Manager, Sports Medicine Clinic in maintaining equipment, supplies and keeping up to date with maintenance, ordering and documentation.
4. Assist the Manager, Sports Medicine Clinic in staffing decisions for both internal and external networks for medical providers and support staff.
5. Assist the Manager, Sports Medicine Clinic with ensuring appropriate documentation, certification and licensure for staff and athlete care.
6. Serve as a liaison between the athlete and appropriate governing bodies as well as medical providers.
7. Understand and comply with appropriate risk management guidelines, local, state, and federal laws, regulations, and health and safety standards both at the Training Centers and appropriate USOC events.
8. Assist the Manager, Sports Medicine Clinic with overseeing various medical programs at the Training Centers such as vision, dental, and orthotics.
9. Assist in professional development of staff and volunteers through educational sessions and materials on requested Sports Medicine topics. Represent the USOC to the medical community on such topics as deemed appropriate.
10. Understand compliance of USOC Performance Services Medical facility activities within USOC policies, USADA guidelines and National Governing Bodies' prerogatives or approved by the division.
11. Assist the Manager, Sports Medicine Clinic in budgeting and staff evaluations. Assist with monthly, quarterly and yearly reporting.
12. Assist the Network Manager with packing and shipment of medical supplies and equipment to USOC sponsored athletic events/games.

B: Service Provider (~70% of time)

1. Perform as a Health Care Service Provider for the health care of registered and/or assigned athletes and support personnel. Health care includes emergency care, evaluation of injuries and illnesses, developing and applying treatment and rehabilitation programs through the use of therapeutic modalities, exercise, and manual treatments, and assist with making referrals to outside medical sources as warranted. Perform additional allied medical duties as permitted by state law and supervising physician.

2. Perform as a medical team member and participate in the functions and activities essential to the clinic operations. Refer to, and accept referrals from, medical team members including physicians, certified athletic trainers and chiropractors. Participate in the daily care of athletes including preventative, routine, and rehabilitative treatment.
3. Work collaboratively with other sport performance team members on athlete plan of care and performance enhancement programs.
4. Identify, develop and maintain professional working relationships with other Medical and Performance Services staff.

MINIMUM QUALIFICATIONS:

1. Masters degree in Sports Medicine or related field with at least three (3) years of clinical experience with a demonstrated leadership ability
2. A minimum of one (1) to three (3) years experience in sports medicine, including treatment and program development.
3. Excellent communication and human relations skills to include experience communicating with physicians, staff, community partners, and other customers related to sports medicine.
4. Demonstrated ability to work on a multidisciplinary team in order to effectively treat and understand the needs of the sports medicine patient.
5. Demonstrates ability to independently make sound decisions regarding problems or operational issues.
6. Strong written and organization skills required.
7. State Licensure as per site ATC/ PT/
8. Position requires flexibility in work schedule to meet the requirements of the USOC Sports Medicine facility and ability to travel
9. Strong interpersonal skills to interact with a large volunteer professional program
10. Specialty training in sports medicine
11. Certification by recognized specialty Board
12. Current CPR certification

Desired Qualifications:

1. Dual licensure in Physical Therapy, Athletic Training or Chiropractic preferred
 1. PT/PA/DC/ATC
 2. CSCS/PES/CES
2. Wide range of experience with different sports and disciplines is preferred

TOOLS/EQUIPMENT:

- Medical, rehabilitation and treatment modalities and equipment
- Diagnostic assessment : phlebotomy, X- Ray, Diagnostic Ultrasound, relative to site
- Telecommunications equipment, Fax machine and Copier
- Personal computer, peripherals, and related software
- Motor vehicles/motorized carts

CONDITIONS:

- Health care facility
- Domestic and/or international travel

POSITION REPORTS TO: Manager, Sports Medicine Clinic

For consideration, please submit resume to www.teamusa.org .