



Compliance Note: Registration of Satellite Accumulation Areas at Fitzsimons

July 2004

HSD - HWC - 006

This information is for your use and as a way of providing consistent information. This information is based on current UCHSC Policy, and/or Federal, State or local regulatory requirements.

Registration of Satellite Accumulation Areas at Fitzsimons

Satellite accumulation areas (SAA) are defined as any room or research space where chemical wastes will be generated or stored. For example, researchers may set up HPLC equipment which generate organic solvent wastes or may accumulate chemical wastes in containers on the laboratory bench top. Researchers are required to register all of their SAA with Health & Safety prior to generating any chemical wastes. In addition, remember to register your SAA whenever obtaining additional research space or taking over another researcher's laboratory. Our campus is subject to large fines from regulatory agencies for failing to register the SAA. Researchers may register the SAA with Health & Safety by electronically submitting the "SAA Registration" form to Health & Safety.

Researchers are not allowed to remove chemical waste containers from the SAA (only Health & Safety staff is allowed). Do not remove chemical waste containers from the SAA across hallways, into different rooms or onto different floors of the building. If you must remove your chemical waste containers from the point of generation, call Health & Safety (x55890) for assistance.

In order to identify the location of each SAA in the Fitzsimons laboratory, researchers should review the following list and determine whether they anticipate generating or storing any chemical wastes in these research areas:

1. Modules
2. Alcoves
3. Procedure rooms
4. Dark rooms
5. Walk-in Cold Rooms
6. Chemical Fume Hoods



Registration of Satellite Accumulation Areas at Fitzsimons Only

The actual link to electronically register the SAA at Fitzsimons is found at http://www.uchsc.edu/safety/online-forms/saa_intro.php.

The following forms in this document are for **instructional purposes only**. Use the above link to register your SAA.

The UCHSC campus is required to identify the location of every room or research space where hazardous chemical wastes (flammable, corrosive, reactive, toxic) will be generated or stored. Researchers must complete this form for every laboratory space at the Fitzsimons campus prior to generating any hazardous chemical wastes.

Review each laboratory space in regards to where hazardous chemical wastes will be generated (laboratory bench top, chemical fume hood, HPLC, extraction, etc.) or where chemical waste containers will be stored. Check the SAA box for every laboratory space where hazardous chemical wastes are anticipated to be generated or stored. Check the Non-SAA box for every research space where hazardous chemical wastes will **not** be generated or stored.

Provide the names of three (if possible) knowledgeable researchers (emergency contacts) who are familiar with operations of the research laboratory. Complete the form below and submit it electronically to the **Health and Safety Division**. For assistance, contact the UCHSC Health & Safety Compliance Assistants at either (303) 315-0492 or (303) 315-0071.

1. Principal Investigator Information

PI Name: _____

Department/Division: _____ Mailstop: _____

Office Phone: _____ Home Phone: _____ Pager: _____

2. Emergency Contact Information

a. Emergency Contact 1: _____

Last Name, First Name, Middle Initial

Office Phone: _____ Home Phone: _____ Pager: _____

b. Emergency Contact 2: _____

Last Name, First Name, Middle Initial

Office Phone: _____ Home Phone: _____ Pager: _____

c. Emergency Contact 3: _____

Last Name, First Name, Middle Initial

Office Phone: _____ Home Phone: _____ Pager: _____



3. **Notification Information** (check correct box)

- Registration of new SAA
- Change in room number/Principal Investigator/contact info/other
- Cancellation of SAA—no longer in use
- Other (explain)

4. **Waste Information** (Check the boxes below for the types of waste you anticipate generating in your laboratory)

Hazardous Chemical Wastes

- Flammables
- Oxidizers
- Corrosives
- Reactives
- Toxics

Radioactive Mixed Wastes

- Radioactive materials mixed with flammable, corrosive, reactive or toxic chemicals

Infectious Mixed Wastes

- Infectious mixed waste (infectious agents mixed with flammable, corrosive, reactive or toxic chemicals)

Infectious Wastes

- Infectious or biomedical wastes

5. **REGISTRATION OF SAA** (research spaces where hazardous chemical wastes are generated or stored)

For each research space under your control record the space identification number and check either the SAA box or the Non-SAA box.

SAA – Hazardous chemical wastes generated or chemical waste containers are stored here.

Non-SAA – No hazardous chemical wastes will be generated or stored here.

Laboratory modules, space ID #?	SAA (chemical waste storage)	Non-SAA
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Fume hood alcoves, space ID #?	SAA (chemical waste storage)	Non-SAA
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>



<u>Alcoves, space ID #?</u>	<u>SAA (chemical waste storage)</u>	<u>Non-SAA</u>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

<u>Dark rooms, space ID #?</u>	<u>SAA (chemical waste storage)</u>	<u>Non-SAA</u>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

<u>Cold rooms, space ID #?</u>	<u>SAA (chemical waste storage)</u>	<u>Non-SAA</u>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

<u>Procedure rooms, space ID #?</u>	<u>SAA (chemical waste storage)</u>	<u>Non-SAA</u>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

<u>Linear equipment rooms, space ID#?</u>	<u>SAA (chemical waste storage)</u>	<u>Non-SAA</u>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>